



POSITION DESCRIPTION

Position Title:	Lead Trainer – <i>Bridge</i>
Reports to:	Director of Training
Supervisory Responsibilities:	N/A

Building Futures is seeking a field-based Landscape/Urban Forestry Trainer to join to the agency's core instructional team. This position will have the following responsibilities:

Under the direction of the Training Director, the Lead Trainer, will plan, coordinate and supervise the hands-on training of the agency's newest initiative – *Bridge*, which will primarily focus on young adult and female program participants. This is a work readiness initiative that will utilize the environment for all training activities and will emphasize physical conditioning, stamina and employability 'soft skills'. Through urban tree planting and similar projects – supplemented by classroom instruction – trainees will gain a rudimentary knowledge of necessary skills and physical careers in the built and natural environment. This position is a hands-on, field-based position with an estimated 50% of time spent in training, overseeing, and supporting participants through cohort-based program cycles.

RESPONSIBILITIES

- Develop and implement a program curriculum for multi-week training cycles; adapt curriculum to the needs of specific populations (e.g. women, young adults, etc.)
- Identify and oversee tree planting and similar projects from inception to completion, which will include site selection, delegation of labor, tool and equipment acquisition, and budgetary oversight.
- Develop, coordinate, and schedule all cohort program activities, including hands-on projects, classroom instruction, supplemental trainings, and field trips.
- Oversee classroom and guest instructors, including scheduling, adherence to contract requirements, and quality control. Guest instructors/speakers will represent a broad, cross-section of specializations, including industry, environmental science, communications, and fitness/wellness experts, among others.
- Develop curriculum and provide direct classroom instruction for topics identified and approved by the Training Director (e.g. safety, career skills, etc.).
- Maintain proper worksite safety, materials management and on-site security and inventory.
- Engage in regular communications regarding participant progress and needs, with a focus on planning for post-graduation success – including advising on potential job opportunities and/or advanced trainings.
- Support and participate in agency events and activities, including program outreach and recruitment.
- Ensure all grant deliverables are achieved; maintain program records and support all grant reporting requirements.
- Other duties, as assigned

Qualifications

- Minimum 5 years' professional experience working with landscaping or tree planting, or 2 years' experience and degree or certification in a relevant field of study
- Teaching or coaching experience, a plus
- Knowledge and experience in tree planting/landscaping in an urban environment
- Ability to lead diverse groups

- Strong commitment to working with underserved populations required.
- Strong communication skills required.
- Ability to work autonomously
- Basic computer literacy

Note: This position serves as a role model for participants; it is anticipated that this individual will model industry workplace norms (e.g. timeliness, professionalism, etc.) and integrate this expectation into all program activities.

To apply: Please send cover letter and resume to Ian Chase, Training Director at ichase@bfri.org.

Building Futures was founded in 2007 as a construction industry partnership, focused on leveraging the Registered Apprenticeship model of workforce development. For over 100 years, unions and employers have jointly operated quality registered apprenticeships in the construction occupations to train individuals as highly-skilled tradespeople. Our work spans three distinct but highly aligned areas. For the benefit of low-income Rhode Islanders, Building Futures developed and operates a comprehensive pre-apprenticeship program to prepare diverse, low-income men and women for success in employment as registered apprentices in the building trades. In addition, we work in partnership with a wide range of stakeholders to ensure construction projects provide employment opportunities for apprentices at the appropriate level to meet future demand for skilled labor through our Apprentice Utilization Program. Our pre-apprenticeship and apprentice utilization program together provide an effective system for workforce development in Rhode Island's construction sector. From this foundation, we have established Apprenticeship Rhode Island, an initiative to expand the use of Registered Apprenticeship beyond the construction sector. Now, we are helping develop new registered apprenticeship programs in multiple sectors, which include healthcare, information technology, advanced manufacturing and boat building, among others. Working with employers, industry partnerships, government and community-based organizations, we are spreading the proven model of Registered Apprenticeship to benefit the state's workforce and economy.

Building Futures is proud to be an Equal Employment Opportunity and Affirmative Action employer. We do not discriminate based upon race, religion, color, national origin, gender (including pregnancy, childbirth, or related medical conditions), sexual orientation, gender identity, gender expression, age, status as a protected veteran, status as an individual with a disability, or other applicable legally protected characteristics.