



POSITION DESCRIPTION

Position Title:	Lead Trainer, Graduate Service Learning Program
Reports to:	Director, Training Development
Supervisory Responsibilities:	Participants/Students
Employment Status:	Full-time, non-exempt
Hourly Range:	\$32 – \$42 per hour, commensurate w. experience

Summary: The Lead Trainer will plan, coordinate, and supervise the hands-on training of the agency's Graduate Service Learning (GSL) Program, under the direction of the Director of Training Development. The GSL program provides additional training for graduates of Building Futures' pre-apprenticeship program prior to placement as a union trade apprentice by constructing energy-efficient single family homes and/or other community-based construction projects that provide transferable skills. This position will support a small group of 4 to 6 diverse participants, all at different skill levels and from different backgrounds. The number of participants is determined by the needs of the individual projects. The Lead Trainer for the GSL program is a core member of the instructional team at Building Futures and will provide support to all of the agency's training activities as needed. Building Futures offers a generous benefit package.

Responsibilities

The position has two primary areas of responsibility:

1. Project Management

- a. Provide estimates and schedules for new home construction, renovations, and other projects for community partners on an as needed basis.
- b. Ensure each project meets the agreed-upon schedule and regularly communicate timelines to the Director of Training Development. Document any changes to the schedule and their cause.
- c. Coordinate and manage subcontractors when required.
- d. Communicate directly with participants related to unanticipated changes in daily attendance (i.e. weather days, schedule changes, etc.).
- e. Maintain proper worksite safety, modeling best practices and standards.
- f. Maintain proper organization and security of equipment, tools, materials, supplies, consumables and PPE.

2. Teaching/Program Management

- a. Provide training to skilled and non-skilled participants in proper home-building and other construction techniques, including: framing, roofing, windows, doors, exterior trim, siding, drywall, painting, flooring, finish carpentry.

- b. Provide instructional and training support to all Building Futures' training programs or initiatives when needed as a member of the training team
- g. Engage in regular communications regarding participant progress with other program staff as appropriate, such as training or social services staff.

Other

- a. Participate in agency-wide initiatives, providing expertise and support, as needed.
- b. Engage in professional development/training related to position responsibilities as needed.
- c. **Additional duties as assigned**

Qualifications

- Journeyworker Carpenter that is proficient in all aspects of residential carpentry with a minimum of 10 years construction experience.
- Strong preference for Carpenters that have achieved Journeyworker status via Registered Apprenticeship.
- 3+ years supervisory experience
- Strong commitment to working with underrepresented populations and people experiencing poverty.
- Experience in training, teaching, or mentorship preferred.
- Strong organizational and project management skills.
- Ability to prioritize multiple competing tasks and activities.
- Ability to work outside in all types of weather, comfortable lifting and carrying 50 pounds regularly, and capable of standing, climbing, bending, and kneeling for prolonged periods of time.
- Computer Literacy a plus.

Note:

This position serves as a role model for participants; the Lead Trainer must model construction industry workplace norms (e.g. timeliness, professionalism, etc.) and integrate this commitment into program activities and expectations of participants.

Additional Information

Building Futures is located in the Valley neighborhood of Providence, RI. This role requires local and statewide travel. A valid driver's license is required

Building Futures is proud to be an equal opportunity employer. People of color, women, LGBTQ+ and gender non-conforming candidates, people with disabilities, and people of otherwise diverse backgrounds and experience are strongly encouraged to apply.

About Building Futures

Building Futures was founded in 2007 as a construction industry partnership, focused on leveraging the Registered Apprenticeship model of workforce development. For over 100 years, unions and employers have jointly operated quality registered apprenticeships in the construction occupation to train individuals as highly skilled tradespeople. Our work spans three distinct but highly aligned areas.

For the benefit of low-income Rhode Islanders, Building Futures developed and operates a comprehensive pre-apprenticeship program to prepare diverse, low-income men and women for success in employment as registered apprentices in the building trades. In addition, we work in partnership with a wide range of stakeholders to ensure construction projects provide employment opportunities for apprentices at the appropriate level to meet future demand for skilled labor through our Apprentice Utilization Program. Our pre-apprenticeship and apprentice utilization program together provide an effective system for workforce development in Rhode Island's construction sector.

From this foundation, we have established Apprenticeship Rhode Island, an initiative to expand the use of Registered Apprenticeship beyond the construction sector. Now, we are helping develop new RA programs in multiple sectors, which include healthcare, information technology, advanced manufacturing, and marine trades, among others. Apprenticeship Rhode Island (ARI) works with employers, industry partnerships, government, and community-based organizations and others to expand the proven model of RA to benefit the state's workforce and economy and its people.